

## Attendance

### Members of the Cabinet (Resources) Panel

Cllr Stephen Simkins (Chair)  
Cllr Obaida Ahmed  
Cllr Chris Burden  
Cllr Craig Collingswood  
Cllr Bhupinder Gakhal  
Cllr Jasbir Jaspal  
Cllr Louise Miles

### Employees

Tim Johnson	Chief Executive
Emma Bennett	Executive Director of Families
Ian Fegan	Director of Communications and Visitor Experience
Charlotte Johns	Director of Strategy
David Pattison	Chief Operating Officer
John Roseblade	Director of Resident Services
Jaswinder Kaur	Democratic Services and Systems Manager
Dereck Francis	Democratic Services Officer

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## Part 1 – items open to the press and public

*Item No. Title*

- 1 Apologies for absence**  
Apologies for absence were submitted on behalf of Councillors Ian Brookfield, Paula Brookfield and Steve Evans.
- 2 Declarations of interest**  
No declarations of interests were made.
- 3 Minutes of the previous meeting**  
Resolved:  
That the minutes of the previous meeting held on 27 April 2023 be approved as a correct record and signed by the Chair.
- 4 Holiday Activity and Food (HAF) Grant Framework**  
Councillor Chris Burden presented the report seeking approval to a change in the Grant Framework for providers of Holiday Activity and Food (HAF). Commissioning of providers to deliver HAF schemes had been through a tendering process for each main school holiday period. It was proposed to offer HAF providers the option of bidding for a block of successive holiday periods up to two years in advance. This would streamline the process for commissioning providers and give them stability of funding through block grants.

Resolved:

1. That the Holiday Activities and Food (HAF) Programme Service Specification & Application Guidance as detailed at Appendix 1 to the report be approved.
2. That authority be delegated to the Cabinet Member for Children, Young People and Education in consultation with the Executive Director of Families to award against the framework.

5 **Exclusion of press and public**

Resolved:

That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining item of business as it involves the likely disclosure of exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

## **Part 2 - exempt items, closed to press and public**

6 **Procurement - Award of Contracts for Works, Goods and Services**

Councillor Obaida Ahmed presented, for approval, the report on the award of contracts for works, goods and services. The report also included, for information, exemptions to Contract Procedure Rules approved by the Head of Procurement and Director of Finance from 1 to 31 March 2023.

Resolved:

1. That the award of a contract for the City Centre Public Realm Improvements Phase Two Detailed Design to AECOM Infrastructure and Environment UK Ltd, Company no. 00880328 of 2 Leman Street, London, E1 8FA, for a duration of twenty-three months from 2 June 2023 to 31 March 2025 for a total contract value of £285,000 be approved.
2. That the proposed variation to the contract for the Drug and Alcohol Treatment and Recovery Service with Nacro of Walkden House, 16-17 Devonshire Square, London, England, EC2M 4SQ for an increase of contract value from 1 June 2023 to 31 May 2024 with a variation value of £936,889 be approved.
3. That the establishment of supplementary revenue budgets totalling £1,190,761 for the purpose of Drug and Alcohol Treatment and Recovery services fully funded by additional public health grant funding received from the Office for Health Improvement and Disparities (OHID) be approved.
4. That the proposed variation to the contract for Service and Repair of Community Equipment with MedEquip of Unit 2, The Summit Centre, Skyport Drive, Harmondsworth, West Drayton, UB7 0LJ with a variation value £40,049 and Plant & Safety of Birmingham Road, Shenstone Wood End, Lichfield, Staffordshire, WS14 0LB with a variation value of £30,024 for a duration of 13 months from 1 June 2023 to 30 June 2024 with a total contract variation value of £70,074 be approved.

5. That the proposed variation to the contract for Detached Youth Work Service with Base 25 of 29 - 31 Temple Street, Wolverhampton, England, WV2 4AN for an increase of contract value from 1 June 2023 to 30 November 2023 with a variation value of £75,702.42 be approved.
6. That the use of £44,250 from the Regeneration Reserve to support the proposed contract variation as detailed in paragraph 5 of the report and the establishment of associated supplementary budgets be approved.
7. That the proposed variation to the contract for Consultancy Support for Civic Halls Operation with In Partnership With Limited of 46 Aldgate High Street, London, EC3N 1AL for a duration of six months from 1 August 2023 to 31 January 2024 for a total contract value of £44,250 be approved.
8. That the exemptions to the Contract Procedure Rules approved by the Head of Procurement and Director of Finance from 1 to 31 March 2023 be noted.